



Security Guard/Officer Personnel Application

CentraDefense, LLC is an Equal Opportunity Employer. We consider applications for open positions without regard to race, color, national origin, sex, age, disability, marital status, religion, or any other legally protected status.

Minimum Qualifications - Security Officer

1. Clean criminal history.
2. Currently enrolled or have completed O.P.O.T.A. training.
3. Be able to pass a polygraph and drug test.
4. Be able to pass a background investigation.
5. Be able to pass a physical agility test.

Minimum Qualifications - Security Guard

1. Must be 18 years of age with a clean criminal history.
2. Be able to pass a polygraph and drug test.
3. Be able to pass background investigation.
4. Be able to pass a basic physical agility test.

Instructions:

- Application should be filled out in its entirety with **blue ink**.
- Any area that does not pertain to you should be filled in with N/A.
- All documentation of certifications, transcripts, degrees, etc., should be attached. You may include a resume, however, it will not be used as a substitution for the written application.
- Call the CentraDefense office at 740-334-4241 to set up a time to drop off your application. Application and all documentation should be taken in person to the CentraDefense offices.

Process:

Submitted applications will be reviewed within **five business days** of receipt. If an applicant is being considered for further review, he or she will be notified of further tests and interviews.

APPLICANT INFORMATION

Last Name		First		M.I.	Date
Street Address			Apartment/Unit		
City	State		ZIP		
Phone	E-mail Address				
Birth Date:	Social Security #		Availability		
Position Applied for					
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you ever worked for this Company?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?		
Have you ever been convicted of a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain		

EDUCATION

High School		Address				
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree	
College		Address				
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree	
OPOTA		Address				
From	To	OPOTA Certificate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Number	

PROFESSIONAL REFERENCES

Please list three professional references.

Full Name	Relationship	
Company	Phone	
Address		
Full Name	Relationship	
Company	Phone	
Address		
Full Name	Relationship	
Company	Phone	
Address		

PERSONAL REFERENCES

*Please list three **personal** references.*

Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			

FELONY CONVICTION
YES <input type="checkbox"/> NO <input type="checkbox"/>

Have you ever been convicted of a felony?

MISDEMEANOR
YES <input type="checkbox"/> NO <input type="checkbox"/>

Have you ever been convicted of a misdemeanor other than a traffic violation?

If you answer yes to either, please explain. _____

DRIVER'S LICENSE					
Do you have a valid driver's license?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Have you ever had your license suspended?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Driver license #					

If you answered yes to suspension, please explain.

PREVIOUS EMPLOYMENT			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

MILITARY SERVICE	
Branch	From To
Rank at Discharge	Type of Discharge
If other than honorable, explain	
Are you currently in the Reserve or National Guard? Yes, explain.	

DISCLAIMER AND SIGNATURE	
I certify that my answers are true and complete to the best of my knowledge.	
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.	
Signature	Date

Applicant's Certification;

I, _____, have answered all questions to my best ability and have been complete and honest. I understand that a complete and thorough background investigation will be conducted. Any omissions, falsifications or misrepresentations will be the basis for disqualification and or dismissal from CentraDefense LLC.

I understand that the use of drugs and alcohol are prohibited, and I may be required to take a random test and or screen.

I understand that my continued employment may be contingent upon the results of drug, alcohol, medical or psychological tests and or examinations that I may be required to take during the term of my employment.

I understand and authorize the investigation into the following types of information; employment and education history, medical, military, driving, and police records. Information will also be obtained about your character, abilities, and memberships.

Signature of Applicant

Subscribed and sworn to me according to the law by the above-named applicant on this ____ day of

_____, 20____.

Notary Public

(YOU CAN HAVE THIS NOTARIZED FOR FREE WHEN YOU TURN IN THE APPLICATION)

OFFICE USE ONLY

Personal References: # 1		
Name:	Date:	

Comments;

Personal References: # 2		
Name:	Date:	

Comments;

Personal References: # 3		
Name:	Date:	

Comments;

OFFICE USE ONLY

Previous Employment: # 1		
Name:	Date:	

Comments;

Previous Employment: # 2		
Name:	Date:	

Comments;

Previous Employment: # 3		
Name:	Date:	

Comments;